WEST VIRGINIA LEGISLATURE JOINT COMMITTEE ON GOVERNMENT AND FINANCE

REQUEST FOR LEAVE WITHOUT PAY

| | EMPLOYEE |
|-----------------------------|-----------|
| Number of Days Requested: | |
| Date(s) of Requested Leave: | |
| Explanation: | |
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| | |
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| | |
| | |
| | |
| Employee's Signature | Date |
| ************ | ********* |
| APPROVED BY | |
| Section Head | Date |
| Legislative Manager | Date |
| icgf-200 (JAN 2002) | |