



WEST VIRGINIA JOINT COMMITTEE ON GOVERNMENT AND FINANCE

Verbal Bid Quotation Summary

Division: _____

Date: _____

Quotes Received by: _____

Commodity/Service: _____

			Vendor 1		Vendor 2		Vendor 3	
Vendor Name								
Individual Providing Verbal Bid (if applicable)								
Date of Bid Response								
Item	Quantity	Description	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount

Reason for Award (also use to document No Bids): _____
