

West Virginia Joint Committee on Government and Finance

Biweekly Time Sheet - Per Diem Employees

Employee:

Pay period start date: 3/9/2024

Pay period end date: 3/22/2024

Day	Date	In	Lunch Out	Lunch In	Out	Full or Half Day Supervisor Use Only
Saturday	3/09/2024					
Sunday	3/10/2024					
Monday	3/11/2024					
Tuesday	3/12/2024					
Wednesday	3/13/2024					
Thursday	3/14/2024					
Friday	3/15/2024					
Saturday	3/16/2024					
Sunday	3/17/2024					
Monday	3/18/2024					
Tuesday	3/19/2024					
Wednesday	3/20/2024					
Thursday	3/21/2024					
Friday	3/22/2024					

Comments:

Employee signature

Date

Manager signature

Date