

West Virginia Joint Committee on Government and Finance

Biweekly Time Sheet - Per Diem Employees

Employee:

Pay period start date: 11/16/2024

Pay period end date: 11/29/2024

Day	Date	In	Lunch Out	Lunch In	Out	Full or Half Day Supervisor Use Only
Saturday	11/16/2024					
Sunday	11/17/2024					
Monday	11/18/2024					
Tuesday	11/19//2024					
Wednesday	11/20/2024					
Thursday	11/21/2024					
Friday	11/22/2024					
Saturday	11/23/2024					
Sunday	11/24/2024					
Monday	11/25/2024					
Tuesday	11/26/2024					
Wednesday	11/27/2024					
Thursday	11/28/2024					
Friday	11/29/2024					

Comments:

Employee signature

Date

Manager signature

Date