

West Virginia Joint Committee on Government and Finance

Biweekly Time Sheet - Per Diem Employees

Employee:

Pay period start date: 3/8/2025 Pay period end date: 3/21/2025

Day	Date	In	Lunch Out	Lunch In	Out	Full or Half Day Supervisor Use Only
Saturday	3/8/2025					
Sunday	3/9/2025					
Monday	3/10/2025					
Tuesday	3/11/2025					
Wednesday	3/12/2025					
Thursday	3/13/2025					
Friday	3/14/2025					
Saturday	3/15/2025					
Sunday	3/16/2025					
Monday	3/17/2025					
Tuesday	3/18/2025					
Wednesday	3/19/2025					
Thursday	3/20/2025					
Friday	3/21/2025					

Comments:

 Employee signature Date

 Manager signature Date